

SECRET

CLANDESTINE SERVICE SUPPORT OFFICERS' MEETING

DDS Conference Room

3 February 1971

1. Present were:

25X1A



2. No regular DDP Staff Meeting this week.

3. Items of interest at the DDS Staff Meeting:

a. Voluntary/Involuntary Retirement Procedure Jack Coffey stated at the staff meeting yesterday that the voluntary/involuntary retirement procedure will be continued in FY 1972, primarily because of continuing future personnel ceiling reductions. He emphasized that employees must understand that this procedure is not a "matter of right," i.e., it would not be wise to plan one's discontinued service retirement under this procedure beyond the next fiscal year. There will be a Headquarters Notice issued on this subject and we are preparing a book dispatch for the field.

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4. Other items of interest:

a. CLI in Retirement Annuities The current base month for computation of cost-of-living increases is May 1970 when the Consumer Price Index stood at 134.6. Three percent above that level is 138.7, and as you know the CPI must remain at or above the higher figure for 3 consecutive months to trigger a new CLI. At the end of November 1970, the CPI reached 137.8, 9/10 of 1 point below the required level. At the end of December 1970 the CPI reached 138.5. Assuming the CPI will reach at least 138.7 at the end of January 1971, the next CLI could be effective 1 June 1971. It is important that you call this matter to the attention of any of your people who may be planning retirement this summer. It could be that some would wish to plan to retire by the end of May on the prospect of a CLI effective 1 June. Remember that a CIARDS participant must obtain the Director's approval to retire. A CSRS participant need only submit his retirement application. You should be alert to the timing required for the granting of honor awards before the person retires and be sure to give the HMAB as much lead time as is possible.

b. Real Estate and Construction Since we may be engaging in purchase of more houses for COS around the world, you should know that DDS has approval authority for not to exceed \$100,000 per house. Proposals in excess of \$100,000 require approval by the Executive Director-Comptroller.

c. Plaque At noon on 29 January 1971, the Director eulogized [REDACTED] citing his unique skills and contributions to the national intelligence effort from 1943 to 1963. The plaque, sculpted by [REDACTED] was unveiled and will be placed in the outer office of the DDP.

d. Telecasts of the Flight of Apollo 14 During Working Hours The Pictorial Services Branch of CRS will utilize its available television receivers to enable employees to see the live coverage of Apollo 14's flight. If the present NASA schedule of broadcasts is followed, there are two broadcasts that will occur during working hours:

Friday - 5 February - 0920 (First Lunar Walk)

Tuesday - 9 February - 1601 (Splashdown & Recovery)

Television sets will be at the following locations:

Main Entrance

West Corridor (first floor)

PSB Theaters - 1E 74

1E 78

1E 80

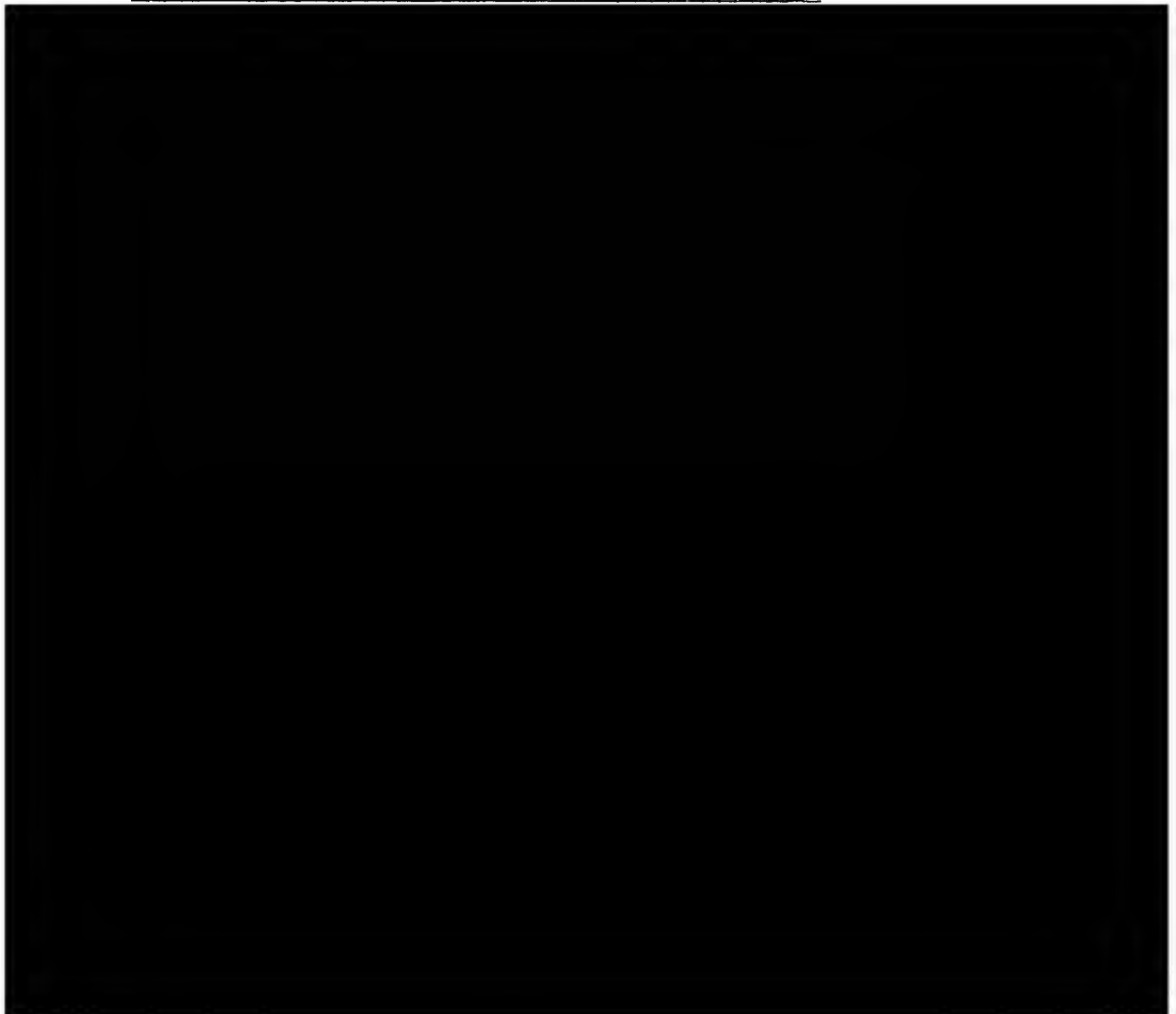
1 E Corridor

e. Parking Permits CCS has 8 South parking lane permits -- which they would like to swap for North lane permits -- any takers?

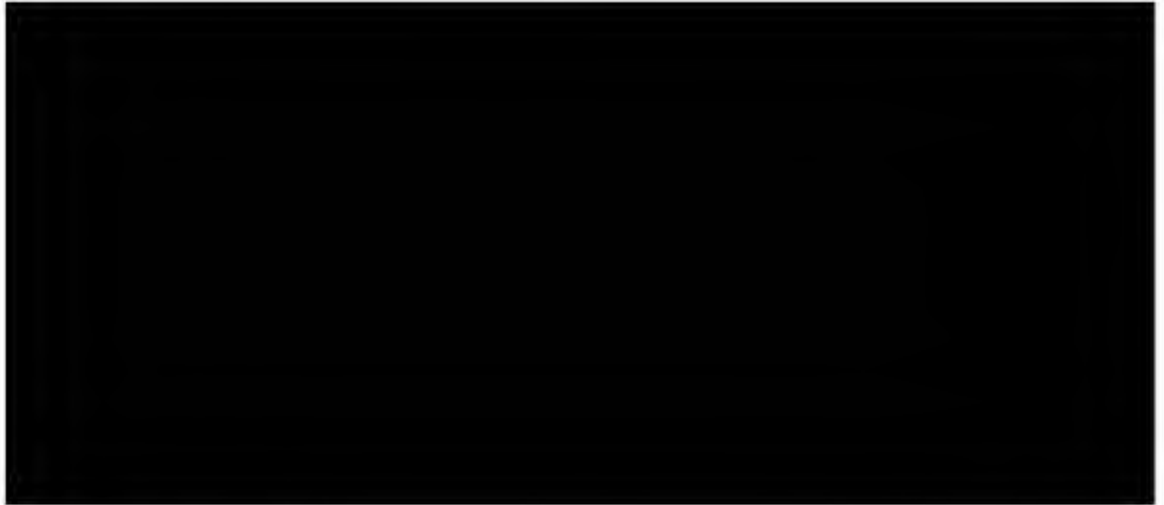
f. Approval of Return Short of Tour As we mentioned last week, DDP has approved a revised [REDACTED] on this subject to restrict the handling of returns based on sensitive personal or official reasons. [REDACTED] has prepared an amendment to [REDACTED] which will require cable traffic on such cases to be handled in the area division's privacy channel.

g. 1971 Withholding Rates You've probably seen BD 7741, 1 Feb 71, which gives people in the field guidance on the changes in withholding rates in 1971.

h. Personnel Assignments - "S" Career Service



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i. ██████████ Illness As some of you know, Charlie is at home with a case of pneumonia. His wife told us today he seems to be responding to medications and will see his doctor again on Friday. Please don't call his home for the time being. His wife will call us and we'll pass along any news we receive.

j. Change in Meeting Time Beginning with the scheduled meeting for Wednesday, 10 February, our time will be changed from 2 to 3 p.m., same place. As before, we'll call you if a meeting is to be cancelled.